

# Drilling of BGD-14 Project

Kevin Morrison

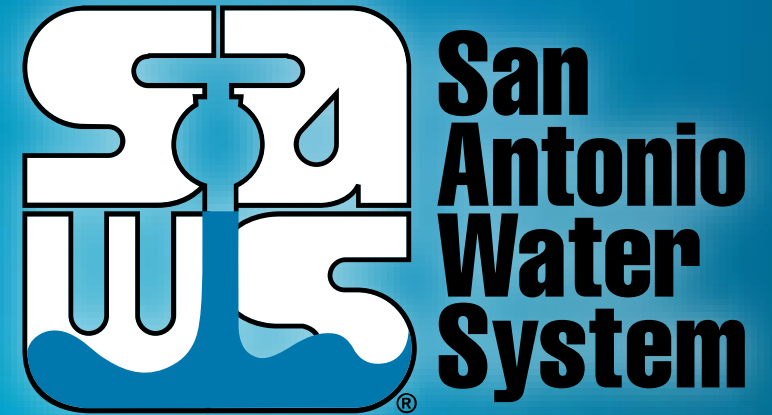
Project Coordinator, SAWS

Stella Manzello

Contract Administrator, SAWS

Marisol V. Robles

SMWVB Program Manager, SAWS



Pre-Proposal Meeting

March 26, 2019

MAKING SAN ANTONIO  
**WATERFUL** 

# Meeting Agenda

- Oral Statements
- Contract Requirements
- Required Experience
- SMWB Goals
- Proposal Packet Preparation
- Additional Reminders
- Communication
- Key Dates
- Additional Project Information
- Questions

# Oral Statements

Oral statements or discussion during the pre-proposal meeting will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications for this Project. Changes, if any, will be addressed only via an Addendum.

# Non-Mandatory Pre-Proposal Meeting

- Attendees should sign-in and sign-in sheet will be posted on SAWS website
- Key project information:
  - 150 calendar days
  - Construction estimate is approximately \$1,881,300.00
  - Construction services being procured under Chapter 2269 of Texas Government Code as a Request for Competitive Sealed Proposals (RFCSP)
- Supporting documents made available to Respondents for informational purposes only.
  - geophysical logs, construction data from the previously drilled brackish production wells, water supply well the Contractor will need to use, and various reports. To access this information email to: [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org). A link and password will be provided upon receipt of email.



# Contract Requirements (Continued)

- Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions
  - Certified payroll to be submitted on weekly basis
  - Wage decisions are included within the specifications
  - Contractors to utilize LCP Tracker
  - Site visits are random and unannounced
  - Interviews will be conducted and will be private & confidential
  - Payroll records are subject to review
  - All apprenticeship programs will need to be approved by Department of Labor prior to starting
  - Contractors are responsible for sub-contractor payroll
  - Late payrolls delay contractor payments from SAWS

# Contract Requirements (Continued)

- **Insurance** – Found in Section 5.7 of the General Conditions.
  - Special requirements for insurance include General Liability for Construction, Pollution Liability, Excess Liability
  - Selected contractor must be compliant with all other contracts in order for SAWWS to award the contract.
  - We will ask for insurance prior to Board award to expedite execution of the contract.
  - Insurance must be compliant prior to executing the contract.

# RFCSP Evaluation Process

- Technical Evaluation Committee (TEC) will score the proposals based on the evaluation criteria in the Supplementary Instructions to Respondents
- Price will be calculated and added to scores
- SMWVB will be added to scores
- Selection Evaluation Committee review scores and select contractor who can provide the best value to SAWS
- Negotiations
- Board Award

# Evaluation Criteria

CRITERIA	MAX POINTS
Quality, Reputation, and Ability to Deliver Projects on Schedule and within Budget	20
<b>Proposed Plan and Project Approach</b>	30
<b>Ability to Deliver Projects on Schedule within Budget</b>	10
Price	30
Small, Minority, and Woman-Owned Business Participation (SMWB)	10
<b>TOTAL</b>	<b>100</b>



# SMWB Goal

Industry	SMWB Goal
Construction	20%

## Accepted SMWVB Certification Agency

- **South Central Texas Regional Certification Agency**  
(Includes the Texas Historically Underutilized Business “HUB” Program)

### Minimum Qualifications for SMWVB recognition:

- SBE-Certified (even MBEs and WBEs)
- **Local office or local equipment yard**

# Accepted SMWVB Certifications

- Minority Business Enterprise (MBE) (Includes AABE, ABE, HABE, and NABE)
- Small Business Enterprise (SBE)
- Woman-owned Business Enterprise (WBE)
- Veteran-owned Business Enterprise (Tracked, but not eligible for points)

# Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 20% SMWB goal mandatory?**

A: No, but weighted in selection criteria, and SAWS asks prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.

- **Q: What if I am having trouble finding SMWB subconsultants?**

A: Please email the SMWVB Program Manager with the scopes of work you are seeking. You will receive lists of local SMWVB-certified firms to contact.

- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**

A: If your firm is SMWVB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.

- **Q: What if I have questions about the GFEP?**

A: Please contact the SMWVB Program Manager at 210-233-3420, or at [marisol.robles@saws.org](mailto:marisol.robles@saws.org). GFEP questions can be asked at any time before the submittal is due.



# Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System & Subcontractor Changes

- <https://saws.smwbe.com>



# Proposal Packet Preparation

- Utilize and submit by using the Respondent's Proposal Checklist
- Submit 1 Original proposal with CD or Flash Drive\*
- 7 copies (information differs for copies)
- Thoroughly review plans and specs
- Respondent's projects and Key Personnel resumes should clearly show similar experience
- Thoroughly review Supplementary Instructions to Respondents

\* Excluding financial statement and price proposal

# Proposal Packet Preparation *(cont.)*

- Ensure all required documents are submitted and signed, (i.e. Respondent Questionnaire, GFEP, etc.)
- Double check extensions and mathematical calculations
  - Acknowledge Addendums on Price Proposal



# Additional Reminders

- Please register through SAWS Vendor Registration Program on the SAWS website at [www.saws.org](http://www.saws.org) to ensure access to the latest information.
- To receive updates on specific projects, registered vendors must ‘Subscribe’ to the project by selecting the project, and clicking ‘Subscribe’ under the “Notify Me” box.

contract solicitations  
**Invitation for Bid**

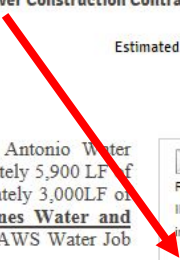
Solicitation No. **CO-00157-JP** Job No. **17-5137 & 17-5617**

**2018 Pipelines Water and Sewer Construction Contract Pkg I**

Due Date: 10:00 AM Monday, 2/5/18 Estimated Cost: \$2,000,000.00  
Status: Currently Accepting Submissions

Sealed bids are requested by the San Antonio Water System for the construction of approximately 5,900 LF of 6 to 8-inch of water main and approximately 3,000LF of 8-inch sewer main for the **2018 Pipelines Water and Sewer Construction Contract Pkg I**. SAWS Water Job No. **17-5137** and Sewer Job No. **17-5617**.

**Notify Me**  
Receive updates for this IFB sent straight to your inbox.





# Communication Reminders

- There shall not be any communication with the following during the Proposal period:
  - ✓ Design Engineer
  - ✓ SAWS Project Manager or Project Engineer
  - ✓ Any other SAWS staff
  - ✓ City Council member or staff
  - ✓ SAWS Board of Trustees
- This includes phone calls, emails, letters, or any direct or indirect discussion of the Proposal

# Key Dates

- March 26, 2019 – 10:00 AM **Pre-Proposal Meeting**
- March 28, 2019 by 4:00 PM **Questions Due**
- April 2, 2019 by 4:00 PM **Addendum Posted to SAWS Website**
- April 10, 2019 by 2:00 PM **Proposals Due**
- April 2019 **Proposals Evaluated**
- May 2019 **SAWS Board Approval and Award**
- May 2019 **NTP Issued**

# Proposal Submission Due Date

- Proposals are due no later than  
**2:00 PM CDT Wednesday, April 10, 2019**
- Follow specific delivery instructions:
  - Deliver to 2800 U.S. Highway 281 North, Suite 171, Customer Service Building, Counter Services
  - Make arrangements if mailing a response to this solicitation
  - Late responses will not be accepted and will be returned unopened

# Contract Requirements

## Supplemental Conditions

- Liquidated damages will be assessed as follows:
  - Substantial Completion \$1,000 per day for each day over the contract performance period for reaching substantial completion.
  - Final Completion \$1,000 per day over the contract performance period for reaching final completion.



# SMWVB Questions

Questions related to SMWVB may be directed to SAWS' SMWVB Program Manager until the bids are due. Her contact information is as follows:

## **Marisol V. Robles**

Contract Administration Department

San Antonio Water System

Email Address: [Marisol.Robles@saws.org](mailto:Marisol.Robles@saws.org)

Telephone No.: 210-233-3420

# Questions

- Should be submitted no later than March 28, 2019 at 4:00 PM CDT
- Must be submitted in writing:

**Stella Manzello**

**Contract Administrator**

Contract Administration Department

San Antonio Water System

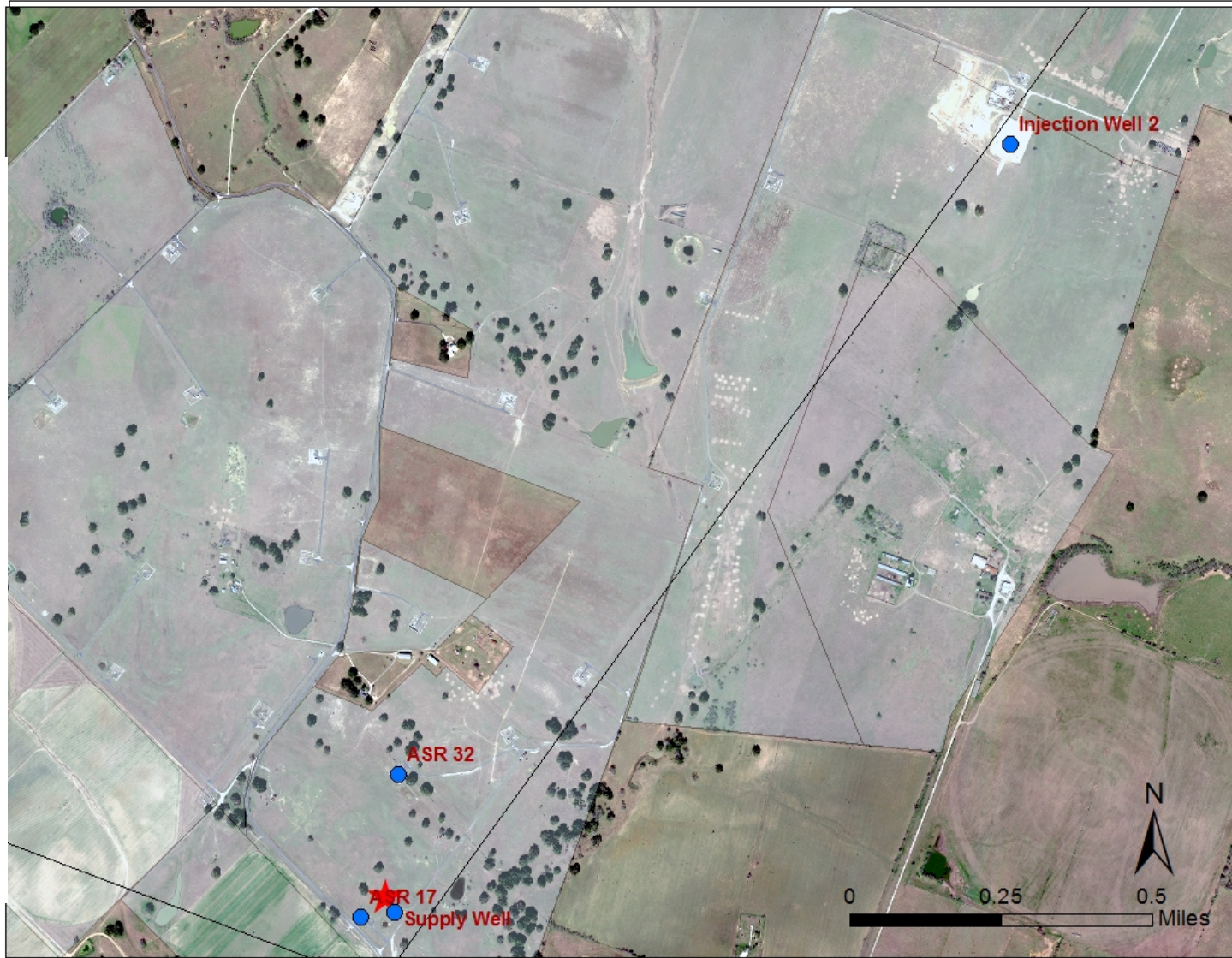
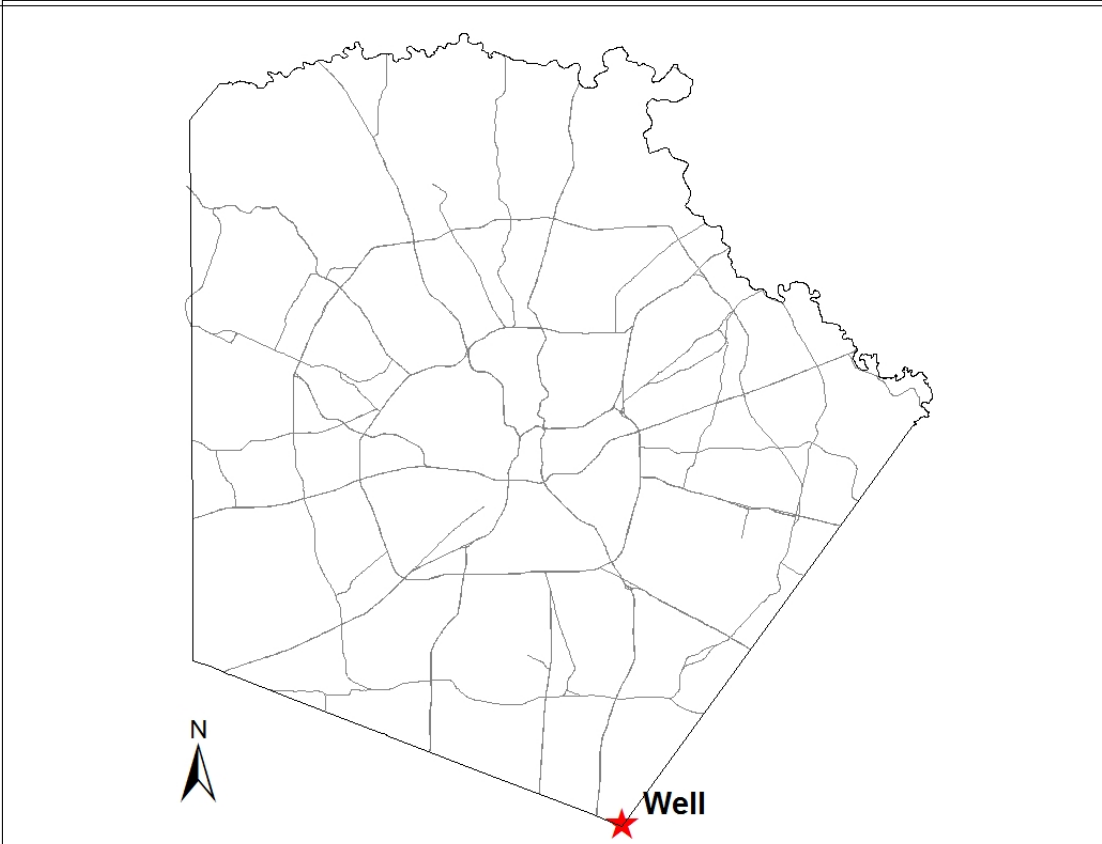
[Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org)

Fax: (210) 233-4290



# BGD-14 Well

## SAWS ASR Property





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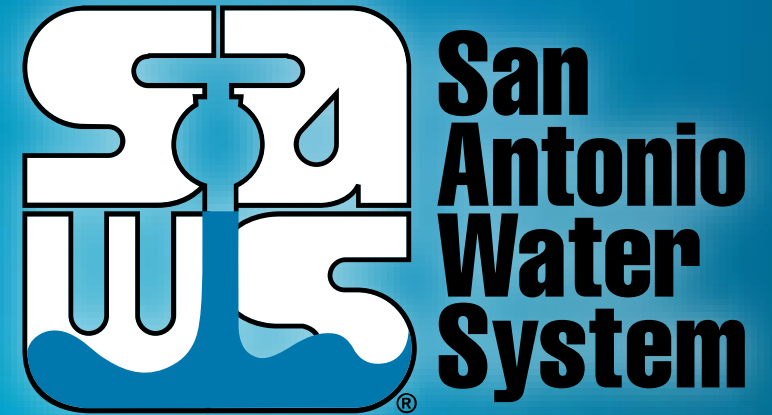
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